



Parent Right-to-Know Letter Place on School's Letterhead

Guidance C-6 is for Advising Parents of the Right to Know Information about a Teacher's Qualifications as Required by The Elementary and Secondary Education Assistance Act of 1965 (ESEA) [Section 1111(6) (A)]

August 5, 2011

Dear Parent(s)/Legal Guardian(s):

At Meadowcreek Elementary, we are very proud of our teachers and feel they are ready for the coming school year and are prepared to give your child a high-quality education. As a Title I school, we must meet federal regulations related to teacher qualifications as defined in ESEA. These regulations allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives help from a paraprofessional. If your child receives this assistance, we can provide you with information about the paraprofessional's qualifications.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact Ms. Kelli McCain at Meadowcreek Elementary at (770) 381-4235 or email me at Kelli_McCain@gwinnett.k12.ga.us.

Sincerely,

Ms. Kelli McCain

J. ALVIN WILBANKS
CEO/SUPERINTENDENT

MEADOWCREEK
ELEMENTARY
SCHOOL

Kelli McCain
Principal

Tonya Burnley
Assistant Principal

Clifton Alexander
Assistant Principal

Dr. Nicole White
Assistant Principal

Judith Ford
Assistant Principal

THE MISSION OF
Meadowcreek Elementary
School,
in cooperation with students,
family and community, is to
strive for academic excellence
while maintaining a high
standard of behavior to
empower students to acquire the
knowledge and skills to become
contributing members of a
diverse society.

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Georgia Department of Education
Dr. John Barge, State Superintendent of Schools
June 2011
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